

Semester Work:	20%
<u>Other Types of Assessment:</u>	-
Total:	100%

6- List of References:

6.1- Course Notes.

Notes introduced by the instructor

6.2- Essential Books (Text Books):

- **Coulthard, Malcolm: 1977 An Introduction to Discourse Analysis**

6.3- Recommended Books:

6.4- Periodicals, Web Sites, etc.

7- Facilities Required for Teaching and Learning:

- Big clean ventilated class rooms, white boards, enough chairs.

Course Coordinator: Dr. Manal Ba'zak.

Date:

Head of Department: Prof. Ibrahim Sakr.

Date:

توصيف المقرر نموذج

جامعة : الفيوم

كلية : التربية

Programme(s) on which the course is given:

الليسانس فى الآداب والتربية تخصص لغة انجليزية

Major or Minor element of programmes: رئيسى

Department offering the programme: قسم اللغة الانجليزية بكلية الآداب + الاقسام التربوية

Department offering the course: قسم اللغة الانجليزية بكلية الآداب

Academic year /Level: الفرقة الثالثة - الفصل الدراسى الثانى

Date of specification approval: ٢٠٠٨/١٠/٢٠

A- Basic Information:

Title: **Writing 3.**

Code: **. 02325. Eng**

Credit Hours: ----

Lecture: **one hour.**

Tutorial: ----

Practical: **two hours.**

Total: **3 hours weekly.**

42 hours

B- Professional Information:

Study and practice in methods of exposition, explanation and explication, logic and persuasion, definition and analogy, analysis, and evaluation. Emphasis on and development of the argumentative and persuasive essay, including the effective use of grammatical, lexical, and other stylistic features.

1- Overall Aims of Course:

1. Developing students' ability to write essay through extensive practice.
2. Allowing Sts to get enough practice in writing in different forms, for example, CV writing, reporting, etc.
3. Helping students develop self, pair and group editing skills.
4. Helping students improve their writing skills through the use of students own writing and repeated revisions.
5. Acquainting Sts with characteristics of effective writing.

2- Intended Learning Outcomes of Course (ILOs):

A- Knowledge and understanding: By the end of this course the student will be able to:

- A.3-1. List the characteristics of effective writing.
- A.1-1. Explain the variant types of writing.
- A.3-2. Specify the sub skills involved in editing a written text.

B- Intellectual Skills: By the end of this course the student will be able to:

- B.2-1 . Apply writing skills through extensive revisions of their own writing.
- B.2-2. Compare and contrast the variant types of writing.
- B.4-1. Compose a mental image about the effective piece of writing.

C- Professional and Practical Skills: By the end of this course the student will be able to:

C.4-1. improve writing skills due to extensive practice.

C.4-2. Write various pieces of writing using different genres.

D- General and Transferable Skills: By the end of this course the student will be able to:

D.2-1. Apply skills of self, pair, and group editing in their repertoire.

D.3-1. Improve reporting skills.

3- Contents:

Topic	No. of Hours	Lecture	Tutorial/ Practical
Sentence structure	6 hours	2	4
Mode	4 hours	1	3
Audience organization	5 hours	1	4
Revision	4 hours	2	2
Cohesion	4 hours	2	2
Coherence	4 hours	1	3
Textuality	6 hours	2	4
CV writing	3 hours	1	2
reporting	6 hours	2	4

4- Teaching and Learning Methods:

4.1- In class workshops.

4.2- Brainstorming.

5- Student Assessment Methods:

5.1- Pair and Group assessment to assess cooperation.

5.2- Self assessment to assess achievement.

5.3- Portfolio to assess understanding.

5.4- semester work to assess students' achievements regarding course aims

5.5- Final exam to assess students' achievements regarding course aims & ILOs.

Assessment Schedule:

Assessment 1: Pair and Group assessment: Weekly.

Assessment 2: Self- assessment: Weekly.

Assessment 3: Portfolio: Weekly.

Assessment 4: semester work: 9th Week.

Assessment 5: Final exam: 14th Week.

Weighting of Assessments:

Mid-Term Examination:	-
Final-Term Examination:	70%
Oral Examination:	-
Practical Examination:	-
Semester Work:	30%
<u>Other Types of Assessment:</u>	-
Total:	100%

6- List of References:

6.1- Course Notes.

Notes introduced by the instructor

6.2- Essential Books (Text Books):

- **The Little Brown Book.**

6.3- Recommended Books:----

Essay writing – Oxford Univ press. - 1990

6.4- Periodicals, Web Sites, etc.

7- Facilities Required for Teaching and Learning:

- Big clean ventilated rooms, white boards, microphones.

Course Coordinator: Dr. Hala Rashed.

Date:

Head of Department: Prof. Ibrahim Sakr.

Date:

