

٣٠ أبريل ٢٠١٨

أ.د/ خالد إسماعيل حمزة  
معالى رئيس جامعة الفيوم

تحية طيبة وبعد،

تشرف هيئة فولبرايت بالقاهرة أن تتقدم لكم بخالص التحية والتقدير. برجاؤنا التفضل بالإحاطة أن هيئة فولبرايت هي هيئة مصرية أمريكية أسست بناء على إتفاقية تعاون بين الحكومتين المصرية و الأمريكية عام ١٩٤٩. و على مدى ما يقرب من سبعين عاما كرست الهيئة مجهوداتها للتقريب بين البلدين عن طريق التبادل التعليمي و الثقافي. وفي هذا الإطار، يسعدني أن أحيط سيادتكم علماً بأن هيئة فولبرايت تعلن عن بدء التقديم للمنح الدراسية بالولايات المتحدة الأمريكية في برنامج تدريس اللغات الأجنبية (Foreign Language Teaching Assistant Program) للعام الأكاديمي ٢٠٢٠/٢٠١٩، ويتقدم لهذا البرنامج كل من مدرسي اللغة الإنجليزية بالمدارس ومدرسي اللغة والمعنيين بالجامعات، كما يمكن التقديم أيضا لمدرسي ومعيدي الجامعات في تخصصات الأدب الأمريكي أو الإنجليزي والصحافة والإعلام والدراسات الأمريكية.

والجدير بالذكر أن المرشحين الذين سيتم إختيارهم للمنحة سيقومون بالمساعدة في تدريس اللغة العربية في الجامعات الأمريكية المضيفة كما سيقومون بدراسة مادتين في كل فصل دراسي في تخصصهم العلمي مع دراسة مادة منهم في الدراسات الأمريكية، وذلك لمدة عام أكاديمي كامل. وستغطي المنحة مصاريف الإقامة بالكامل والسفر إلى ومن الولايات المتحدة بالإضافة إلى التأمين الصحي.

مرفق طيه لسيادتكم شرحاً للبرنامج باللغة الإنجليزية وإرشادات التقديم فيه حيث نرجو أن تقوموا سيادتكم بالإعلان عن البرنامج في الكليات المعنية. هذا ويرجى التنبيه أن آخر موعد للتقديم لهذه المنح هو الأربعاء ١ أغسطس ٢٠١٨.

ولمزيد من المعلومات، رجاء الإتصال بهيئة فولبرايت ، على موبايل رقم: ٠١٠٠٥٤٤٩٦٢٢ أو هاتف رقم: ٣٣٣٥٩٧١٧ أو ٣٣٣٥٧٩٧٨ داخلي ٣١٩ أو ١٣٩ أو عنوان بريد إلكتروني: flta@bfce.eun.eg أو زيارة موقعنا الإلكتروني: www.fulbright-egypt.org

ونحن إذ نشكر سيادتكم على دعمكم المتواصل لبرامجنا، نتطلع إلى استمرار التعاون مع جامعتكم الموقرة.

- السيد مدير جامعة الفيوم -  
- أ.د. العماد -  
- كليات الآداب والتربية -

وتفضلوا بقبول فائق الاحترام والتقدير،،،

٢٠١٨

ماجى نصيف  
المديرة التنفيذية





## The Binational Fulbright Commission in Egypt

### FOREIGN LANGUAGE TEACHING ASSISTANT PROGRAM

The Fulbright Commission invites applications for the Fulbright Foreign Language Teaching Assistant (FLTA) Program. The FLTA program provides early career teachers of English as a Foreign Language, or of related fields such as American Studies, or English/American Literature, the opportunity to refine their teaching skills, increase their English language proficiency and broaden their knowledge of the society and culture of the United States, while strengthening the instruction of foreign languages at colleges and universities in the United States. Applications from teachers in the fields of journalism and media studies will also be considered on a case-by-case basis. FLTAs from Egypt assist in the teaching of Arabic at select U.S. universities during their nine-month non-degree grant beginning in August/September 2019. The participants also interact with their host communities in conversation groups, extracurricular activities, and community outreach projects.

The FLTA Program promotes cross-cultural understanding in the U.S. and in the home countries of the FLTA fellows. U.S. universities benefit from the presence of a native speaker on their campuses. FLTA fellows provide teaching assistance by serving in various capacities, which may include teaching up to two Arabic classes at host institutions per semester, and typically facilitating cultural events, language clubs and language tables. FLTA fellows are required to enroll in at least two courses per semester, one of which must be in U.S. Studies.

The FLTA is a nine-month, non-degree program that is non-renewable. No dependents are allowed to accompany fellows on this program.

#### ELIGIBILITY CRITERIA:

- Egyptian citizenship; holders of U.S. green cards and/or passports are ineligible to apply. Applicants must reside in Egypt starting the application process until the travel date (in case of selection).
- Early career teachers or those training to become teachers of English as a Foreign Language (TEFL) or English as a Second Language (ESL), or of American Studies, English/American literature, Linguistics, or Journalism and Media Studies, who have a maximum of 7 years' teaching experience.
- Bachelor's degree.
- Fluency in spoken and written English with a minimum Institutional TOEFL (Local ITP) score of 550, or its iBT 79-80, or IELTS 6.0 equivalent.
- Applicants have to successfully complete all the steps of the assessment and selection process and successfully finalize all required procedures.

**Important: The FLTA Program seeks applicants that have developed a sense of personal integrity and are original thinkers. Copying someone else's writing, whether from the internet, from a book or friend is considered plagiarism. Any quoted words or sentences should include a citation. An applicant who is found to have plagiarized in any form (including unintentional or accidental plagiarism) in his or her application will be disqualified. Please refer to the online application for the Fulbright policy and video on plagiarism.**

**GRANT BENEFITS:**

- International Travel
- Monthly Stipend
- Health Insurance
- Note: U.S. host institutions provide tuition awards to support the required coursework.

**AY2019-2020 PROGRAM:**

Announcement: May 1, 2018

Application: Please visit <https://ie.embark.com/apply/flta>

Guidelines: Please visit <https://www.fulbright-egypt.org/program/flta>

Deadline: August 1, 2018 at 11:59 p.m.

All applications and required supporting documents should be submitted via the online system only.

**In-House Information Sessions: (Held at the Fulbright Office)**

- May 23, 2018 from 11:00 am - 1:00 pm
- June 6, 2018 from 11:00 am - 1:00 pm
- June 27, 2018 from 11:00 am - 1:00 pm

**Attendance is by prior registration only.** To register for an information session, please visit our website and select from available dates.

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**For inquiries, please contact us at: [flta@bfce.eun.eg](mailto:flta@bfce.eun.eg)**

Our working hours are Sundays through Thursdays, from 8:30 am - 4:30 pm

Tel: (202) 33359717 / 33365300 / 33357978 ext. 319 and 139

Mobile: 01005449622

[www.fulbright-egypt.org](http://www.fulbright-egypt.org)

21 Amer St., Al Messaha, Dokki,  
12311, Giza, Egypt





## The Binational Fulbright Commission in Egypt

### FOREIGN LANGUAGE TEACHING ASSISTANT PROGRAM

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The FLTA is a nine-month, non-degree program that is non-renewable. No dependents are allowed to accompany participants on this program.

#### ELIGIBILITY CRITERIA:

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#### GRANT BENEFITS:

- International Travel; Monthly Stipend; and Health Insurance
- Note: U.S. host institutions provide tuition awards to support the required coursework.

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Guidelines: Please visit <https://www.fulbright-egypt.org/program/flta>

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To register for an information session, please visit our website and select from available dates.

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**For inquiries, please contact us at:** [flta@bfce.eun.eg](mailto:flta@bfce.eun.eg)

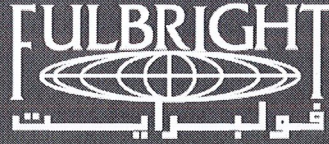
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21 Amer St., Al Messaha, Dokki,  
12311, Giza, Egypt





## **The Binational Fulbright Commission in Egypt**

**AY 2019-2020**

### **Foreign Language Teaching Assistant Program (FLTA) Guidelines for Application**

Binational Fulbright Commission in Egypt  
21 Amer Street, Messaha, Dokki 12311, Giza, Egypt

Tel: 3335 9717/3335 7978 ext. 319 and 139  
Mobile: 01005449622

E-mail: [flta@bfce.eun.eg](mailto:flta@bfce.eun.eg)  
Website: [www.fulbright-egypt.org](http://www.fulbright-egypt.org)

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*Read all instructions carefully before completing the application.*

#### **STEP 1: Learn requirements for submitting an application**

##### **Program Overview:**

The Fulbright Commission invites applications for the Fulbright Foreign Language Teaching Assistant (FLTA) Program. The FLTA program provides early career teachers of English as a Foreign Language, or of related fields such as American Studies, or English/American Literature, the opportunity to refine their teaching skills, increase their English language proficiency and broaden their knowledge of the society and culture of the United States, while strengthening the instruction of foreign languages at colleges and universities in the United States. Applications from teachers in the fields of journalism and media studies will also be considered on a case-by-case basis. FLTAs from Egypt assist in the teaching of Arabic at select U.S. universities during their nine-month non-degree grant beginning in August/September 2019. The participants also interact with their host communities in conversation groups, extracurricular activities, and community outreach projects.

The FLTA Program promotes cross-cultural understanding in the U.S. and in the home countries of the FLTA fellows. U.S. universities benefit from the presence of a native speaker on their campuses. FLTA fellows provide teaching assistance by serving in various capacities, which may include teaching up to two Arabic classes at host institutions per semester, and typically facilitating cultural events, language clubs and language tables. FLTA fellows are required to enroll in at least two courses per semester, one of which must be in U.S. Studies.

The FLTA is a nine-month, non-degree program that is non-renewable. No dependents are allowed to accompany fellows on this program.

##### **Tentative Program Dates:**

From August/September 2019 to May/June 2020 (pending university affiliation)

### Eligibility Requirements:

- Egyptian citizenship; holders of U.S. green cards and/or passports are ineligible to apply. Applicants must reside in Egypt starting the application process until the travel date (in case of selection).
- Early career teachers or those training to become teachers of English as a Foreign Language (TEFL) or English as a Second Language (ESL), or of American Studies, English/American Literature, Linguistics, or Journalism and Media Studies, who have a maximum of 7 years' teaching experience.
- Bachelor's degree.
- Fluency in spoken and written English with a minimum Institutional (Local-ITP) TOEFL score of 550 from AMIDEAST Egypt or any of the ETS approved centers listed below, Internet-based TOEFL (IBT) score of 79-80, or overall International English Language Testing System (IELTS) score of 6.0.
- Applicants have to successfully complete all the steps of the assessment and selection process and successfully finalize all required procedures.

Center	Designated Governorates
AMIDEAST Egypt - Cairo	Cairo
AMIDEAST Egypt – Alexandria	Alexandria
American Canadian Center	Menoufia, Kafr El Sheikh, Qalubiya, & Gharbia
The American Language Center	Damietta
Nile Academy	Mansoura
MASRYA	Sohag, Assiut, Menia, New Valley, Qena, Luxor, & Aswan

### FLTA Applicant Profile:

FLTA candidates should be energetic, outgoing, early career educators capable of succeeding in the dual role of teaching assistant and student. They must have a sincere interest in teaching Arabic and sharing their knowledge of Egyptian culture, customs and contemporary issues with U.S. students. They should have leadership skills and the ability to motivate students to learn, as well as the ability to engage with faculty and staff with maturity, dependability and professionalism. FLTAs should have a desire to meet people and become a part of the community by participating in community events and campus activities. They should be creative and self-reliant team players, who are able to maintain excellent relationships with faculty, staff and students. They must be open to living with their U.S. student peers in undergraduate or graduate level campus housing and should be flexible with placements at either smaller or rural colleges, as well as larger urban institutions. FLTA participants must return to their home countries upon completion of the nine-month program, with the desire to share their experiences with their students, colleagues, family and friends upon their return. Applicants who are seeking a post-graduate U.S. degree should not apply to the FLTA program.

**Important: The FLTA Program seeks applicants that have developed a sense of personal integrity and are original thinkers. Copying someone else's writing, whether from the internet, from a book or friend is considered plagiarism. Any quoted words or sentences should include a citation. An applicant who is found to have plagiarized in any form (including unintentional or accidental plagiarism) in his or her application will be disqualified. Please refer to the online application for the Fulbright policy and video on plagiarism.**



## **Grant Provisions:**

All Fulbright FLTA participants receive a monthly stipend (fixed rates depending on location), accident and sickness coverage, and travel support. U.S. host institutions provide tuition waivers to support the required coursework.

### **STEP 2: Record user ID and password in a safe place**

Your e-mail address is your user ID. When you created an account for this on-line application, you created a password. While you cannot change your user ID, if necessary, you can change your password by clicking on "Forgot My Password?" on the Home page of this application.

### **STEP 3: Keep in mind these general tips**

- You do not need to complete this application in one sitting. You can re-enter at any time and edit your application. But remember that once you submit your application, you can NO longer make any changes to it.
- All forms in this application are to be completed in English. Items must be answered completely and carefully.
- Avoid using all capital letters when answering items, e.g. name, address, etc. It is better to use upper and lower case, e.g. Ron Smith.
- You can copy and paste all information into text boxes.
- In the text boxes, you must limit your responses to the space provided. Information that exceeds the space provided will not display or print. If what you have typed or copied exceeds the space of the box, you must shorten it.
- You will create one long essay. On the essay page, text entered that exceeds the space provided will display and print. However, it is recommended that you try to keep your essay to one and a half pages when possible.
- You have several ways you can create your essays.
  - a. You can compose your essay on-line. Please note there is a 60-minute 'time out' function. In other words, you will need to either complete your essay in 60 minutes or periodically save your essay. You will not be able to customize the formatting of your essay.
  - b. You can copy and paste text from another document and edit online. Again, you will have a 60-minute 'time-out' function. You will not be able to customize the formatting.
  - c. You can upload text from another document. This is the only option where you will be able to have special formatting, e.g. bold, underline, headers, double spacing, etc. While you cannot edit an uploaded document on-line, you can delete your upload, make your corrections in your document off-line, and upload again.
- Some questions are "required". In other words, you will not be able to complete and submit your application until all required items are completed. When you complete the Application Review, your application will be checked for completeness. You will be prompted to enter any missing information on required questions.

- Often specific instructions for completing a question or item will be provided in the application. Please read all instructions carefully.

#### **STEP 4: Complete the application**

#### **COUNTRY OF NOMINATION**

**Which competition (AY) are you applying to:** This refers to the academic year you will be engaged in your FLTA program, which might be different than the year it is when you are completing the application.

#### **GENERAL INFORMATION**

**Applicant Name Submission:** *It is very important that you list your name exactly as it appears (or will appear) on your passport.* Please be sure to indicate whether or not you currently have a passport.

**Name:** Please use upper and lower case when entering your name, e.g. Ron Smith. Avoid using all capital letters or using all lower case. Also, do not use diacritical markings (accent marks) as this can sometimes create computer-related problems.

**Date of Birth:** Please list the month of birth first and then the day.

**U.S. Citizenship and Residency:** Please answer ALL fields regarding U.S. citizenship and residency.

**Is there a particular region in the U.S. that interests you?:** If you respond "No" to this item, the expectation is that you will be adaptable to all regions of the U.S.

Please note, one of the characteristics important to being a successful FLTA is flexibility and adaptability. Applicants that are inflexible or have trouble adapting to new/different environments are not successful in the program. This question gives you the opportunity to consider whether you are truly compatible with the program's design.

**Is there any college or university type from which you would refuse an assistantship offer?:** Notes above on Item 13 regarding successful FLTAs are applicable to this field.

#### **OBJECTIVES AND MOTIVATIONS**

**Objectives and Motivations is the long essay that you must complete for your application.**

Completing the *Objectives and Motivations* essay provides the readers (your home country contact, FLTA Program staff and your future supervisor and other university/college officials) with a picture of you and your career interests. This essay will allow you to:

- Emphasize key qualifications, areas of expertise, skills and/or goals  
*Tip: Reflect on your overall qualifications and career goals: In what ways do they fit with the FLTA Program?*
- Help the readers find out about your character/personality  
*Tip: Think about making a good first impression*
- Tell a story  
*Tip: Consider: What's special, unique, distinctive and impressive about your life story?*



- Present your life experience  
*Tip: Consider: Why might you be a better and more successful FLTA than others?*
- Appeal to college/university supervisor expectations  
*Tip: Consider: What qualifications are most desired by college and university professors in a language teacher/assistant? What other personal qualities do you possess that would make you attractive to them? Think about what role--or roles— you expect to have on campus?*

A good essay for this task will answer these questions:

1. Why are you applying for the FLTA Program?
2. What details of your life (personal or family problems, history, people or events that have shaped you or influenced your goals) might help a person better understand you or set you apart from other FLTA applicants?
3. What are your main qualifications?
4. What are your career goals?

How do you get started?

Research the Fulbright FLTA Program by visiting <http://flta.fulbrightonline.org>. From your research you should know the program's purpose and the goals of the program that interest you.

A proper essay will include:

- An introductory paragraph
- At least three (3) body paragraphs
- A concluding paragraph

A proper paragraph will include:

- An introductory statement
- Supporting evidence of the introductory statement

Note: Don't write that you would make an excellent FLTA unless you can support your statement with specific reasons. Your desire to become an FLTA should be logical, the result of specific previous experience.

Remember: You will likely need to write *more than one* draft. Use proper grammar and punctuation. Be meticulous. Type and proofread your essay very carefully. You may want another person to read your essay and check it for errors. You should take great care to write a clear and detailed description. **Take your time. The way a person devises the essay, determines the length, and develops the response is all part of the process. The level of effort sends a message.**

## ACADEMIC INFORMATION

**Academic Interests:** The FLTA Program provides its participants the opportunity to participate in coursework at U.S. institutions for enrichment purposes. This question allows you the opportunity to express your areas of academic interest. Please note that you are not guaranteed courses in the subject fields you indicate interest in.

**Education:** Please list all post-secondary institutions attended in reverse order (putting the most recently attended first). List all post-secondary institutions attended even those from which you did not obtain a degree.

## TEACHING METHODOLOGIES AND TECHNIQUES and SHARING YOUR CULTURE

Although these are shorter essays, you should take great care with your responses. These

short essays provide another opportunity for you to communicate your understanding of the program's goals and why you would be an appropriate candidate, as well as showcase your ability to meet the language teaching assistant needs of U.S. host institutions.

## **SUPPORTING DOCUMENTATION NEEDED TO COMPLETE YOUR APPLICATION**

Applicants are required to submit an online application along with all supporting documents **prior to or by the deadline of August 1, 2018**. The following supporting documents must be uploaded to the online application:

- Original official university certificate and transcripts in English (subjects and grades of all university years). Please note Arabic documents must be accompanied by complete English translations.
- Three letters of reference to be submitted online. Hard copy original letters of reference can be submitted at the Fulbright office **by the deadline of August 1, 2018** (the reference letter forms are located under "Supplemental Forms" in the online application link).
- Original valid Institutional (Local-ITP) TOEFL score with a minimum of 550 from AMIDEAST or an approved ETS testing center (see above table of approved testing centers), an Internet-based TOEFL IBT score of 79-80, or an overall IELTS score of 6.0.
- Detailed C.V. with clear and updated contact information.

### **STEP 5: Register Recommenders**

**Letter of Reference/Recommendation:** You must have **three** letters of reference (or recommendation) submitted on your behalf. Letters of Reference are extremely important. All letters of reference should be written by teachers under whom you have studied or pursued research or by someone who has supervised you in your work. Letters of reference should not be written by persons related to you either by blood or marriage or by personal friends. At least one academic and one professional or work-related letter should be included among the letters. The letters should be written in English if possible. If they are not, an original English translation must be provided.

Your recommenders can complete the forms online and submit electronically.

### **STEP 6: Application Review**

Before you can submit your application electronically, your application will be reviewed for completeness. If there is missing data, you will be prompted to correct.

### **STEP 7: Submit your application**

After completing this application and thoroughly reviewing it, you will submit it electronically to the Fulbright Program Office in your country of citizenship. Please note it is very important that you identified your country of citizenship correctly in the preliminary questions. If you entered the wrong country of citizenship when you answered the preliminary questions, you must correct this prior to submitting your application. You can correct your country of citizenship by clicking on the **"update my answers to preliminary questions"** link on the upper right-hand corner of the Home page.

**Note carefully**, after submitting your application electronically, you will be able to access it in a viewable PDF format as well as be able to access supplemental forms. You will be able to print these documents. However, you will **not** be able to make changes to your application.



**Tentative Dates and Time Frame for Review and Selection:**

August 1, 2018	Deadline for submission of applications
August 2018	Preliminary review of applications
September 2018	Interviews
November 2018	Announcement of nominated applicants
March – May 2019	Final selection/placements

The Fulbright Commission in Egypt will conduct the initial screening and nomination of applications. Applications of nominated candidates only will be forwarded to the U.S. for further review. Nominations and selections are based on the criteria included in the "FLTA Applicant Profile" section above. Final selection of Fulbright FLTA fellows is dependent on the ability to match the requests of U.S. host institutions with the language skills of the nominated candidates.

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**Important Information:****A) Standardized Tests:**

**If selected**, you will be required to take a **Tests of English Language Proficiency:**

**TOEFL IBT** (Test of English as a Foreign Language): TOEFL is an admissions requirement at U.S. institutions for applicants whose native language is not English. All non-native English-speaking candidates should immediately register for TOEFL. *Note: The Fulbright FLTA Program provides payment vouchers for the TOEFL, but is unable to do so for the IELTS or any other exam.*

**Kindly note**, you **MUST** indicate that you want your score reports sent to Inst. Of Intl. Educ., New York (IIE). You must be sure to indicate this code (2326) on the registration forms and on the answer sheets provided at the time you take the examinations.

**The code for the TOEFL is 2326.**

Note: TOEFL scores are valid for 2 years.

**B) Duration of Grants:** The Fulbright FLTA grant is awarded for one academic year usually beginning in August and ending in May. The FLTA Program is a NON-DEGREE program. Candidates are required to arrive on the reporting date indicated when notified of an award and will be required to return to their home country when their FLTA Program is completed. There are NO EXCEPTIONS. Candidates wishing to pursue an advanced degree in the U.S. should NOT apply to the Fulbright FLTA Program or should be aware that they MUST return to their home countries and apply for a new visa category before they can return to the United States. Candidates cannot be accompanied by dependents during their assistantships and must be able to travel to the U.S. without an escort.